The solution Notes for Exercise – 1:

- Open the 'Open Office' and then click 'Presentation'.
- Use a keyboard to type titles and bird names in Tamil.
- Use Bamini for Tamil typing.
- Select the name and then go to the 'Font Name'' box and choose 'Bamini' as the font name.
- Select the title and click bold, italic, underline and shadow, and center-align it.
- Next, go to the 'Font Colour' box and choose any colour you like.
- Select the name of the bird that you typed, then go to the 'Font size' box and choose any size you want.
- Go to the insert menu → picture → file → choose the picture from 'Picture' folder and insert it to the correct place.
- Then set the Master pages.
- Apply custom animation for the bird name and picture of the bird.
- Apply the slide transition and sound for whichever slide you want.
- Finally play the presentation by selecting the 'slideshow' button in the menu-bar. You can also use the shortcut key F5 (function key).